

## ACADEMIC LEADERSHIP GROUP

<b>Terms of Reference</b>	
<p>The Academic Leadership Group (ALG) is responsible for the leadership and management of the University's academic operations and the business of the academic Schools. Its focus is on strategic issues of academic direction and the interface between the Executive and academic activity, including regular discussion led by the Deans of Academic Development and Business and Enterprise.</p> <p>ALG is responsible for all matters associated with the development and management of the core academic activities of the University, including the development of academic collaborative partnerships.</p> <p>ALG will receive regular reports to provide information on key academic data at School and Subject Community level, such as enhancement-related activities.</p> <p>In as far as they relate to academic activities, ALG may consider the University Risk Register and internal audit reports.</p> <p>Decisions normally taken by University Executive Committee (UEC) may be taken at ALG with the consent of the designated Chair of UEC and providing a quorate group of UEC members is present.</p> <p>Nothing in any of the foregoing responsibilities should be interpreted as removing the authority given in the Articles of Association, either directly or indirectly, to the Council, Academic Board, and the Executive Group (UEC).</p>	<p><b>Frequency of Meetings</b> Normally every two weeks (alternating with University Executive Committee)</p> <p><b>Authority/Reporting</b> ALG is a sub-committee of UEC.</p> <p><b>Current Sub-Committees</b> None</p> <p><b>Agenda</b> ALG maintains a single schedule of business with the University Executive Committee (UEC) and is a partner committee to UEC. The previous agenda of UEC is received at the subsequent meeting of ALG.</p> <p><b>Availability of Minutes</b> A formal record of the conclusions and decisions, for relevant agenda items will be published internally, if not confidential.</p> <p><b>Membership (see below)</b> The membership of ALG is ex officio and includes all members of the University Executive Committee plus all the Heads of Schools.</p> <p><b>Chair</b> Vice-Chancellor</p> <p><b>Vice-Chair</b> Deputy Vice-Chancellor</p> <p><b>Officer</b> PA in Vice-Chancellor's Office (agenda and papers) Governance and Secretariat Services (minutes)</p> <p><b>Quorum</b> One half of the total membership which must include either the designated Chair or Vice-Chair</p>

<b>Membership</b>		
Vice-Chancellor [Chair]	Stephen Marston	UEC
Deputy Vice-Chancellor [Vice-Chair]	Dr Richard O'Doherty	UEC
Pro Vice-Chancellor (Operations)	Maxine Melling	UEC
Deans	Professor David James, Academic Development Dr Gwyn Jones, Business and Enterprise	UEC
University Secretary and Registrar	Dr Matthew Andrews	UEC
Director of Finance and Planning	Camille Stallard	UEC
Director of Human Resources	Ruth Davies	UEC
Executive Director of Estates Strategy	Duncan White	UEC
Heads of Schools	Angus Pryor, Art and Design Professor Kamal Bechkoum, Business Professor Hazel Bryan, Education Lorraine Dixon, Health and Social Care Jane Cantwell, Liberal and Performing Arts Anne Dawson, Media Dr Caroline Mills, Natural and Social Science Dr Anita Navin, Sport and Exercise	